



INTERNATIONAL INSTITUTIONAL AFFILIATION APPLICATION FORM

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Institutional Affiliation Application

Purpose of Affiliation

Highland University of California (HUC) invites educational institutions, training centers, academic academies, and professional learning organizations worldwide to apply for Institutional Affiliation. Through this affiliation, partner institutions may collaborate with HUC in the delivery of academic programs, professional certification courses, and continuing education initiatives while operating under recognized academic standards and guidelines.

Affiliated institutions may receive authorization to deliver selected programs, utilize academic frameworks, and represent Highland University of California within approved territories, subject to compliance with the university's policies, academic quality assurance standards, and partnership guidelines.

This application form collects essential information about the applying institution to evaluate its eligibility for affiliation and partnership with Highland University of California.



Section A – Institutional Information

Legal Name of Institution:

Operating / Trade Name (if different):

Institution Type:

- College Training Institute Academy
 Professional Education Provider Corporate Training Center
 Other:

Year of Establishment:

Country of Registration:

City / State / Province:

Registered Office Address:

Website Address:



Official Institutional Email:

Telephone Number:

Social Media Links (if applicable):

Section B – Legal Registration Details

Please provide information regarding the legal registration of your institution.

Registered Company / Entity Name:

Registration Number:

Country of Registration:

Registration Authority:



Business Structure:

- Private Institution
- Public Institution
- Non-Profit Organization
- Educational Trust / Foundation
- Corporate Training Provider

Attach the following documents:

- Certificate of Registration / Incorporation
- Identification of Authorized Signatory
- Business License or Educational Permit
- Organizational Structure Chart
- Institutional Profile or Prospectus

Section C – Institutional Profile

Purpose of Affiliation

Please indicate the educational services currently offered by your institution.

- Diploma Programs
- Undergraduate Programs
- Graduate Programs
- Professional Certifications
- Corporate Training Programs
- Continuing Education Courses
- Short Courses / Skill Development

Academic Disciplines Offered

- Business & Management
- Psychology & Behavioral Sciences
- Education & Teaching
- Health Sciences
- Information Technology
- Law & Legal Studies
- Leadership & Organizational Development
- Other: _____



Current Student Enrollment

- Less than 50
- 50 – 200
- 200 – 500
- 500 – 1000
- More than 1000

Faculty & Academic Staff

Total number of faculty members:

Number of administrative staff:

Facilities & Learning Infrastructure

Please indicate which facilities are available at your institution.

- Classrooms / Lecture Rooms
- Online Learning Platform (LMS)
- Computer Labs
- Student Services Office
- Library / Digital Learning Resources
- Examination Center
- Training Rooms / Seminar Halls

Section D – Proposed Affiliation Scope

The applying institution intends to collaborate with Highland University of California for the following purposes:

- Delivery of HUC Professional Certification Programs
- Training & Professional Development Programs
- Joint Academic Programs
- Student Pathway Programs
- Continuing Education Courses
- Distance Learning Support Center
- Examination / Assessment Center



Proposed Programs to be Delivered

Please list programs you intend to offer under affiliation:

1.

2.

3.

4.

5.

6.



Section E – Quality Assurance & Compliance

To ensure academic integrity and educational quality, all affiliated institutions must comply with the academic and operational standards established by Highland University of California.

The applying institution confirms that:

- It operates in accordance with applicable laws and educational regulations in its country.
- It maintains ethical academic practices and institutional transparency.
- It provides appropriate learning environments and qualified instructors.
- It agrees to adhere to the academic guidelines provided by Highland University of California.
- It will maintain the reputation and academic integrity of the university.

Proposed Programs to be Delivered

The institution agrees to implement:

- ✓ Standardized curriculum delivery
- ✓ Qualified instructional staff
- ✓ Transparent student assessment procedures
- ✓ Secure examination processes
- ✓ Academic record management
- ✓ Ethical marketing and recruitment practices



Section F – Institutional Representative

Name of Authorized Representative:

Designation / Position:

Email Address:

Telephone / Mobile Number:

Signature:

Date:

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Institutional Undertaking & Declaration

We, the undersigned representatives of the applying institution, hereby declare that:

- All information provided in this application form is accurate and truthful.
- The institution agrees to comply with the policies, procedures, and academic standards established by Highland University of California.
- The institution will maintain ethical conduct and transparency in academic operations and student services.
- The institution will not misuse the name, brand identity, or academic programs of Highland University of California.
- The institution understands that affiliation approval is subject to evaluation and review by the university.
- The institution agrees to operate within the defined scope of affiliation granted by the university.

Authorized Declaration

Name of Institution:

Name of Authorized Signatory:

Designation:

Signature:



Terms and Conditions of Institutional Affiliation

The affiliation between the applying institution and Highland University of California (HUC) shall be governed by the following terms and conditions:

- The affiliated institution shall operate in accordance with the academic policies, quality standards, and operational guidelines established by Highland University of California.
- The institution may use the name, logo, and brand identity of Highland University of California only for approved academic programs and official partnership purposes.
- The affiliated institution shall not misrepresent the affiliation or offer programs that have not been formally approved by the university.
- All academic programs delivered under the affiliation must follow the curriculum structure, academic standards, and assessment procedures provided by Highland University of California.
- The institution must maintain qualified instructors, appropriate learning facilities, and ethical academic practices while delivering affiliated programs.
- The affiliated institution shall ensure transparent student recruitment practices and provide accurate information regarding academic programs.
- Highland University of California reserves the right to review, monitor, or audit affiliated institutions to ensure compliance with academic standards.
- The institution must maintain the reputation, integrity, and professional standing of Highland University of California at all times.
- The university reserves the right to suspend or terminate affiliation in cases of policy violations, misrepresentation, or failure to meet academic standards.
- Affiliation approval does not constitute ownership or transfer of institutional rights and remains subject to periodic review and renewal by the university.



Submission Details

Please submit the completed application form and supporting documents to:

Office of Global Partnerships
Highland University of California

Email: info@huc.education

Website: www.huc.education